Parent Access To The SchoolTool Parent Portal

The Parent Portal is a component of the SchoolTool program, and allows a parent or legal guardian to access their child’s class schedule, grades, assignments, attendance record, discipline history, and contact information. (Please note that Elementary students will not have information under the Assignments tab).

New Users: You must register to use the Parent Portal by completing the appropriate Parent Portal request form. Due to the nature of the information available through the Parent Portal, for security reasons you must provide a valid photo ID upon registration. Parent Portal Registration Forms are available in the Main Offices, and through the District Web Site. Once your registration information has been verified, you will receive an Email confirmation of an account and password. You can access the Parent Portal through the following web address:

The Parent Portal can be accessed through the following web address:

https://schooltool.wheatland.k12.ny.us/schooltool

Look for the SchoolTool Login in the Quick Links section located on the main page of each building web site.

Enter your Username and Password:

Your Username is your Email address that is on record with the district.

You have 3 password attempts before you will be locked out. See page 3 for instructions on unlocking your account.

Once logged in, you will be greeted with your My Home page, which will list all of your enrolled children.

The Messages Tab displays any available messages. The text on the tab will be green if a message has been published on the current date.

Click on the triangle to open that child’s school information.
Once you’ve opened your child’s file, click on any of the tabs to navigate to the desired areas*.  

* Elementary students will not have any information under the Assignments tab.

The Contacts Tab: Allows you to review your child’s personal information, such as all contacts for your child, including emergency contacts. You will not be able to edit this information. Please contact the main office if you have any changes.

The Attendance Tab: Allows you to view your child’s attendance record.

The Discipline Tab: Allows you to view your child’s discipline incidents.

The Grades Tab: Allows you to view your child’s report card by school year, marking period, and quarter.

The green arrow allows you to navigate back to the My Home page to view another child – DO NOT USE THE BACK BUTTON on your Internet browser.
The Assignments Tab:
Allows you to view your child’s assignments by course.

Please note that if the Student Score window is blank, a grade has not yet been entered by the teacher. However, a zero in the Student Score indicates a grade of zero points.

For security reasons, always remember to Logout.

To Change your Assigned Password to One of Your Choice:

Click on the Account Tab, and enter your assigned password in the Old Password window. Type the desired password in the New Password window, and again in the Confirm window. Click the Change Password button to finalize the change.

** PLEASE NOTE: Keep your password in a safe place, as we do not keep a list of passwords. If you lose your password, you will need to go through Forgot Password process described below to reset it. **

For Forgotten Passwords:

- Enter your Username
- Leave the Password window blank and click Login
- Select New User or Forgot password?

- Enter your Username to have SchoolTool send you a new password

For locked accounts or other access issues:

If you are having problems with access to your Parent Portal Account, or have a change in Email address, please contact Patrick Criste at: Patrick.Criste@wheatland.k12.ny.us

Please include your name, home address, Email address, and children’s names in all correspondence.